MERCHANDISE VENDOR AGREEMENT - 2027

Culture Reggae Festival · Lisbon Falls, Maine · info@culturereggaefest.com · 207-407-4312

This agreement is between **Culture Reggae Festival LLC** ("the Festival") and the business named below ("the Vendor"). It covers selling merchandise, crafts and other goods at Culture Reggae Festival 2027.

THE FESTIVAL

Legal name Culture Reggae Festival LLC

Contact Rayon Wilson, Founder

Email info@culturereggaefest.com

THE VENDOR

Business name _____

Contact person _____

Address _____

Phone _____ **Email** _____

Website / social _____

1. THE EVENT

Culture Reggae Festival 2027, a one-day festival on Saturday, August 7, 2027, planned for the Worumbo Riverfront Event Center, 1 Canal Street, Lisbon Falls, Maine. The Festival will confirm the venue and vendor hours in writing.

2. VENDOR SETUP

- ☐ **10×10 space**
- ☐ **10×20 space**
- ☐ **Other** · size or setup: _____
- ☐ **Needs power** · what for: _____

What the Vendor will sell _____

_____

Price range _____ **Maine sales tax / seller ID #** _____

3. VENDOR FEE

2027 flat fee: 10×10 $175 early bird, then $200; 10×20 $300 early bird, then $350 (early bird = signed + paid by Mar 31)

- ☐ **Flat fee** $ _____
- ☐ **Share of sales** instead of a flat fee: percent of net sales (gross sales minus cost of goods) _____ %

1. A flat fee is paid in full when this agreement is signed. It confirms the Vendor's spot.
2. For a share of sales, the Vendor sends a sales total and pays the Festival's share within **7 business days** after the festival. The Festival may ask to see the sales report.
3. Payment by check payable to the Festival's legal name above, or by the method shown on the Festival's invoice.

4. WHAT CAN BE SOLD

1. The Vendor sells only the items listed in Section 2. New items need the Festival's OK by email.
2. Items must be the Vendor's own work or legally bought for resale. No counterfeit or unlicensed goods, including unofficial artist or festival merchandise. Official festival and artist merchandise is sold only at the Festival's merch tables.
3. No alcohol, cannabis, tobacco, vape products or weapons may be sold or given out. No food or drinks unless the Festival agrees in writing.
4. This is a family event. Items, signs and displays stay family-friendly. The Festival may ask the Vendor to remove anything that isn't.
5. Prices are posted clearly. The Festival tries not to book two vendors selling the same main product, but can't promise it.

5. LICENSES, TAXES AND INSURANCE

1. The Vendor holds any license or permit its products need. The Vendor collects and pays its own Maine sales tax.
2. If the Festival asks, the Vendor sends a certificate of general liability insurance naming the Festival, and the venue if asked, as additional insured, at least 14 days before the festival.
3. Anything that uses heat or fuel, such as a generator, needs the Festival's OK first and must be kept away from tents and walkways.

6. ON FESTIVAL DAY

1. The Festival assigns each vendor's spot. Vendors arrive at the set-up time the Festival sends and are fully ready **1 hour before gates open**.
2. No vehicles move during festival hours unless staff escort them. Vendors stay open until the closing time the Festival sends.
3. Tents are weighted (at least 40 lb on each leg). The Vendor brings its own tent, tables, chairs, lights and supplies.
4. The Vendor keeps its area clean and takes away its own trash and packing. Nothing is left behind on the grounds.
5. The Vendor watches its own cash and goods. Music played at the booth stays low so it doesn't compete with the stage.
6. The Festival provides _____ vendor passes. Extra helpers need a ticket.

7. WEATHER AND CANCELLATION

1. The festival happens rain or shine. Weather alone isn't a reason for a refund.
2. If the Festival cancels the 2027 event, the Vendor's fee is refunded in full.
3. If the Vendor cancels by **July 1, 2027**, half the flat fee is refunded. After July 1, or if the Vendor doesn't show up, the fee is not refunded.
4. The Festival may end this agreement, without refund, if the Vendor breaks the product, safety or conduct rules after being asked to fix the problem.

8. RESPONSIBILITY

1. The Vendor is an independent business, not an employee, agent or partner of the Festival.
2. The Vendor is responsible for its products, staff, equipment and sales taxes. It will cover the Festival and the venue for claims caused by the Vendor's products or operations.
3. The Festival isn't responsible for the Vendor's lost sales or for lost, stolen or damaged property.

9. GENERAL

This is the whole agreement. Changes must be in writing (email is fine) and agreed by both parties. Maine law applies. Signed copies, including scanned or electronic signatures, count as originals.

FOR THE FESTIVAL

Signature _____

Name Rayon Wilson

Title Founder **Date** _____

FOR THE VENDOR

Signature _____

Name _____

Title _____ **Date** _____

Next: sign and email both pages to info@culturereggaefest.com. Questions? Call or text Rayon at 207-407-4312.