FOOD VENDOR AGREEMENT - 2027

Culture Reggae Festival · Lisbon Falls, Maine · info@culturereggaefest.com · 207-407-4312

This agreement is between **Culture Reggae Festival LLC** ("the Festival") and the food business named below ("the Vendor"). It covers food and non-alcoholic drink sales at Culture Reggae Festival 2027.

THE FESTIVAL

Legal name Culture Reggae Festival LLC

Contact Rayon Wilson, Founder

Email info@culturereggaefest.com

THE VENDOR

Business name _____

Contact person _____

Address _____

Phone _____ **Email** _____

Website / social _____

1. THE EVENT

Culture Reggae Festival 2027, a one-day festival on Saturday, August 7, 2027, planned for the Worumbo Riverfront Event Center, 1 Canal Street, Lisbon Falls, Maine. The Festival will confirm the venue and vendor hours in writing.

2. VENDOR SETUP

- ☐ **Food truck or trailer** · length including hitch: _____ ft
- ☐ **Food tent** · size: ☐ 10×10 ☐ 10×20 other _____
- ☐ **Needs power** · amps / outlets: _____ (otherwise the Vendor brings a quiet generator)

Menu (main items and price range) _____

_____

Food license type and number _____

3. VENDOR FEE

2027 flat fee: $300 early bird, then $350 (early bird = signed and paid by March 31, 2027)

- ☐ **Flat fee** $ _____
- ☐ **Share of sales** instead of a flat fee: percent of net food sales (gross sales minus cost of goods) _____ %

1. A flat fee is paid in full when this agreement is signed. It confirms the Vendor's spot.
2. For a share of sales, the Vendor sends a sales total and pays the Festival's share within **7 business days** after the festival. The Festival may ask to see the sales report.
3. Payment by check payable to the Festival's legal name above, or by the method shown on the Festival's invoice.

4. MENU AND PRICES

1. The Vendor sends its final menu with prices at least **14 days** before the festival. New items need the Festival's OK by email.
2. The Festival tries not to book two vendors with the same main dish, but can't promise it.
3. Prices are posted clearly. Card payments are strongly encouraged.
4. No alcohol, cannabis or tobacco may be sold or given out. The Festival's licensed bar partner is the only seller of alcohol.

5. LICENSES, INSURANCE AND SAFETY

1. The Vendor holds every license and permit needed to prepare and sell food at the event, including its Maine food license (Maine CDC Health Inspection Program) and any Town of Lisbon permit, and shows them at its booth. A copy goes to the Festival at least **14 days** before the festival.
2. The Vendor sends a certificate of general liability insurance (at least $1,000,000 per occurrence) naming the Festival, and the venue if asked, as additional insured, at least 14 days before the festival.
3. The Vendor follows all food safety rules: safe holding temperatures, handwashing setup, gloves or utensils, and food covered from weather and insects.
4. The Vendor brings a working fire extinguisher (a Class K extinguisher too if frying). Propane tanks are secured upright. Generators, grills and fryers stay away from tents and walkways, and are never left unattended.

6. ON FESTIVAL DAY

1. The Festival assigns each vendor's spot. Vendors arrive at the set-up time the Festival sends and are fully ready **1 hour before gates open**.
2. No vehicles move during festival hours unless staff escort them. Vendors stay open until the closing time the Festival sends.
3. Tents are weighted (at least 40 lb on each leg). The Vendor brings its own tent, tables, chairs, lights and supplies.
4. The Vendor keeps its area clean and takes away its own trash, grease and gray water. Nothing is dumped on the grounds or into drains or the river.
5. This is a family event. Signs, music and conduct stay family-friendly. The Festival may ask a vendor to change anything that isn't.
6. The Festival provides _____ vendor passes. Extra helpers need a ticket.

7. WEATHER AND CANCELLATION

1. The festival happens rain or shine. Weather alone isn't a reason for a refund.
2. If the Festival cancels the 2027 event, the Vendor's fee is refunded in full.
3. If the Vendor cancels by **July 1, 2027**, half the flat fee is refunded. After July 1, or if the Vendor doesn't show up, the fee is not refunded.
4. The Festival may end this agreement, without refund, if the Vendor breaks safety, license or conduct rules after being asked to fix the problem.

8. RESPONSIBILITY

1. The Vendor is an independent business, not an employee, agent or partner of the Festival.
2. The Vendor is responsible for its food, staff, equipment and sales taxes. It will cover the Festival and the venue for claims caused by the Vendor's food or operations, including foodborne illness.
3. The Festival isn't responsible for the Vendor's lost sales or for lost, stolen or damaged property.

9. GENERAL

This is the whole agreement. Changes must be in writing (email is fine) and agreed by both parties. Maine law applies. Signed copies, including scanned or electronic signatures, count as originals.

FOR THE FESTIVAL

Signature _____

Name Rayon Wilson

Title Founder **Date** _____

FOR THE VENDOR

Signature _____

Name _____

Title _____ **Date** _____

Next: sign and email both pages, with your food license and insurance certificate, to info@culturereggaefest.com. Questions? Call or text Rayon at 207-407-4312.